



# **Request for Online Registration of Customer & PDA (Pre Deposit Account)**

**CONTAINER CORPORATION OF INDIA LIMITED**

**RITU**

## Accessibility

- a) URL <https://www.ccilweb.com/ETMS>
- b) Click on Online Customer & PDA Registration

ccilweb.com/ETMS/

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Container Corporation of India Ltd.  
(भारत सरकार का उपक्रम) (A Govt. of India Undertaking)

▼ Enter Login Id and Password to Sign In

User Id \*

Password \*

Customer Type \*

Party Code \*

Terminal \*

[Online Customer & PDA Registration](#)

► Login Help

► Contractor Module Help

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# **CUSTOMER** **REGISTRATION**

**Step 1** Open URL <https://ccilweb.com/ETMS/> and click on Online Customer & PDA Registration

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Enter Login Id and Password to Sign In

User Id \* Enter User Id

Password \* Enter Password

Customer Type \* Select

Party Code \* Select

Terminal \* Select

Login Reset

[Online Customer & PDA Registration](#)

Login Help

Contractor Module Help

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**Step 2** Enter your email address and enter OTP for validation.

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User Authentication: Additional Information: User Info: Credit/Debit Access:

Email

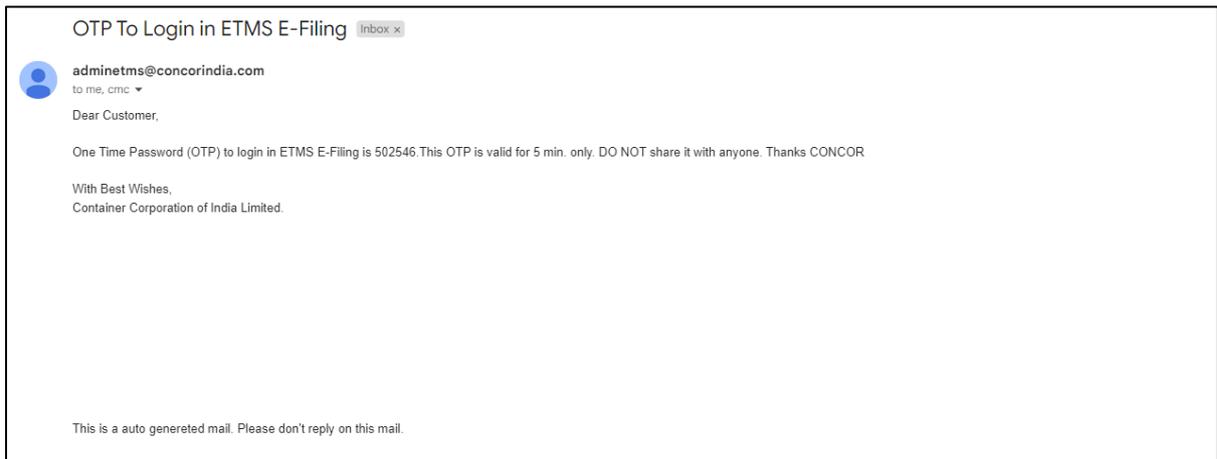
\* Email ID: abc@XX.XXX Send OTP

\* Enter OTP: Enter OTP Validate

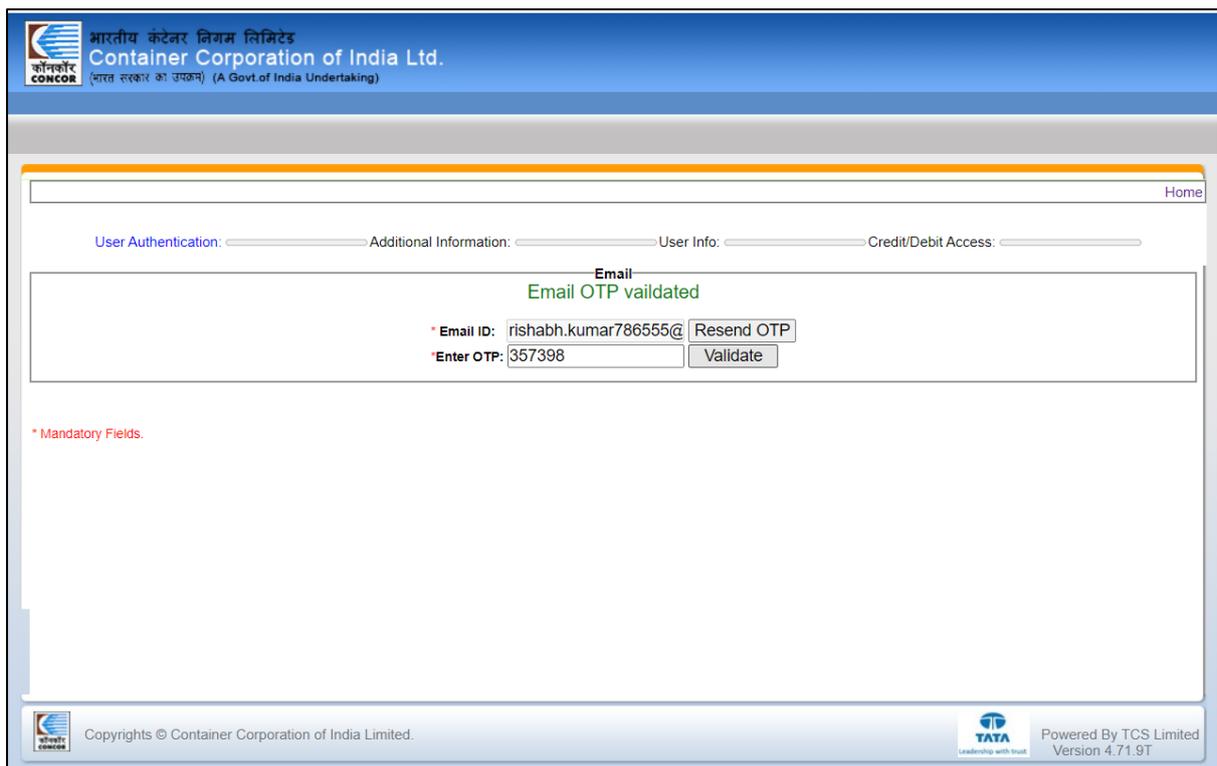
\* Mandatory Fields.

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### Step 3 Check your email for the OTP.



### Step 4 Enter the received OTP



**Step 5** Provide your mobile number for validation via OTP.

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User Authentication:  Additional Information:  User Info:  Credit/Debit Access:

**Mobile No**  
Please Enter Mobile Number

\* Mobile No:

\* Enter OTP:

\* Mandatory Fields.

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- Step 6** Customer has to select Terminal, Party Type and input PAN No.
- a) If Customer already exists for the terminal, system will prompt for selection of party name for processing for PDA creation.
  - b) If Customer with the entered PAN No. is not registered with CONCOR, System will prompt for new registration alongwith the PDA opening.

ccilwebtest.com says  
This PAN NO is not registered with CONCOR. Do you want to Register? Click OK to Proceed

OK Cancel

Home

User Authentication:  Additional Information:  User Info:  Credit/Debit Access:

**Additional Information**

\* Terminal Id:  \* Party Type:

\* PAN No.:  \* Party Name:

Next

\* Mandatory Fields.

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**Step 7** For registration of new Customer, Select Terminal, Party Type, Input Party Code and party name.


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User Authentication:  Additional Information:  User Info:  Credit/Debit Access:

**Party Details**

Terminal Id\*  Party Type\*  Party Code \*   
 Party Name \*

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**Step 8** User will enter their address & tax Details.


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User Authentication:  Additional Information:  User Info:  Credit/Debit Access:

**Party Details**

Terminal Id\*  Party Type\*  Party Code \*   
 Party Name \*

**Party Address Details**

Address \*   
 Pincode \*  City \*   
 State \*  State Code \*   
 Country \*  PAN NO \*   
 GSTIN NO #  TAN NO #

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**Step 9** Enter Contact Details, press next

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User Authentication:  Additional Information:  User Info:  Credit/Debit Access:

**Party Address Details**

Address \*

Pincode \*

City \*

State \*

State Code \*

Country \*

PAN NO \*

GSTIN NO #

TAN NO #

**Contact Details**

Person Name \*

Mobile No. \*

FAX \*

E-mail \*

Phone No. \*

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**Step 10** Based on the above information the system will display the Pre Deposit Account number.

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User Details:  Additional Information:  User Info:  Credit/Debit Access:

**USER DETAILS**

PDA Type \*  Central PDA  Local PDA

Suggested PDA Number: \*

**CREDIT ACCESS TERMINALS**

CREDIT TERMINAL *	ADD
<input type="text" value="Select"/>	<input type="button" value="DELETE"/>
<input type="text" value="Select"/>	<input type="button" value="DELETE"/>

**DEBIT ACCESS TERMINALS**

DEBIT TERMINAL *	ADD
<input type="text" value="Select"/>	<input type="button" value="DELETE"/>
<input type="text" value="Select"/>	<input type="button" value="DELETE"/>

**UPLOAD DOCUMENTS**

PAN PDF \*  No file chosen

TAN PDF \*  No file chosen

GSTIN PDF \*  No file chosen

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**Step 11** For CPDA, the system will prompt for the selection of Credit & Debit locations/terminals.

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User Details: Additional Information: User Info: Credit/Debit Access:

**USER DETAILS**

PDA Type \* Central PDA  Local PDA   
 Suggested PDA Number: \* CPDA-ISUNRISE

**CREDIT ACCESS TERMINALS**

CREDIT TERMINAL *	ADD
AGRA	DELETE
LUDHIANA	DELETE

**DEBIT ACCESS TERMINALS**

DEBIT TERMINAL *	ADD
AGRA	DELETE
BADDI	DELETE
DADRI	DELETE
KANPUR	DELETE

**UPLOAD DOCUMENTS**

PAN PDF \*  PAN.pdf

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**Step 12** System will prompt for uploading of mandatory documents(based on customer type) and any additional document(if required).

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User Details: Additional Information: User Info: Credit/Debit Access:

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 TAN PDF \*  TAN.pdf  
 GSTIN PDF \*  GSTIN.pdf  
 IEC Importer PDF \*  Aggrement .pdf

Document Name	File Name	Upload Time	Preview	Actions
PAN PDF	PAN.pdf	30-09-2024 15:11:19	<a href="#">View File</a>	Delete
TAN PDF	TAN.pdf	30-09-2024 15:11:23	<a href="#">View File</a>	Delete
GSTIN PDF	GSTIN.pdf	30-09-2024 15:11:26	<a href="#">View File</a>	Delete
IEC Importer PDF	Aggrement .pdf	30-09-2024 15:11:32	<a href="#">View File</a>	Delete

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**Step 13** On submit, the CPDA registration request will be submitted for approval by CONCOR.

The screenshot shows the Container Corporation of India Ltd. (CONCOR) website interface. At the top, the company logo and name are displayed in Hindi and English. Below the header, there is a section titled "Reference Number" with a "LOGIN" link. A table displays the "PDA Reference Number" as EDOC2409300003. A green message states: "Thank you for PDA registration in CONCOR. An email containing your reference number has been sent to your registered email address. E-mail: xxxx.xx@gmail.com". The footer contains copyright information for Container Corporation of India Limited, the TATA logo, and a note that the system is powered by TCS Limited, Version 4.71.9T.

**Step 14** A confirmation email will be sent to the registered user.

The screenshot shows an email notification from adminetms@concorindia.com. The subject is "Your Pre-Deposit Account Registration is Successful!". The email content reads: "Dear SUN RISE IMPORTERS, Thank you for registering for a pre-deposit account with CONCOR. We are pleased to inform you that your registration has been successfully received. Reference No is : EDOC2409300003. Your account is currently under review by CONCOR for verification. Once the verification process is complete, your pre-deposit account will be activated, and you will receive a confirmation email with all the necessary details. We appreciate your patience and look forward to serving you! Best regards,, Container Corporation of India Limited." The email is dated 3:15 PM (0 minutes ago). A footer note states: "This is a auto generated mail. Please don't reply on this mail."

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