

System Improvements/Instructions issued by CONCOR on the basis of checks conducted by Vigilance Division

S. N.	Circular No.	Circular Date	Subject
1	CON/EP/ Policy/ 2009	09.10.2009	Date of start of work for engineering works.
2	CON/EP/ Policy/ 2009	09.10.2009	Date of start of work for engineering works.
3	CON/IM/201/09	23.08.2010	Acceptance of Tenders/ Quotations: mention of powers delegated under DOP.
4	CON/Vig/CO/2009/ Office Order/1278	11.10.2010	Management of H&T Contracts.
5	CON/EP/Gen/2010	01.11.2010	System Improvement – Engineering Project Works – Display Boards.
6	CON/EP/Gen/2010	30.11.2010	Use of ordinary Portland Cement (OPC Cement) in civil contracts.
7	CON/EP/Gen/2010	30.11.2010	System improvement – Engineering Project Works.
8	CON/EP/Vig.Reply/ 2010-11	28.12.2010	Irregularities noticed at various works sites.
9	CON/Vig-NR/90/ 2010/AV/ 1501	24.12.2010	Review of H&T Contracts – Urgent Verification.
10	CON/T/ CONFIDENTIAL/ 7923	27.12.2010	Contract Agreement No. CON/T/RST/ 2009 dtd. 18.3.10 and Amendment No.1 (NoAM) No. CON/T/RST/2009/ 2010 dt. 13.5.10 for manufacture, supply & commissioning of 33 RSTs along with O&M of RSTs at specified Terminals of CONCOR.
11	CON/EP/Gen/2011	13.01.2011	System Improvement – Engineering Project Works.
12	CON/EP/ Engg. Circulars/ 2010-11	21.01.2011	Payment of site clearance item / earthwork in excavation item on DSR Schedule – Modification of Agreement.
13	CON/DIMO/ IM Policy/ 201/09	04.01.2011	Compliance of statutory instructions as per DGR Norms – Reg.
14	CON/DPS/ HR/68	12.01.2011	Safe custody of official documents and access of visitors to CONCOR office.

15	CON/EP/ Engg. Circulars / 2010-11	08.02.2011	Returning of un-opened price bids to disqualified tenderers.
16	.CON/MDO/ Engg. /2011/	16.03.2011	Measures to prevent fire incident
17	CON/DPS /Vig./80	22.03.2011	Estimate for calling Quotations/Limited tender
18	CON/EP/ Engg. Circulars/ 2010-11	31.03.2011	Standardization of testing Performa – Regarding Registers to be maintained at sites of work for testing material.
19	CON/EP/ Gen/2011	13.05.2011	System Improvement – Engineering Project Works.
20	CON/CO/ Vig/2011	31.05.2011	Procedure orders.
21	e-mail dated 02.05.2011	02.05.2011	e-mail dtd. 02.05.11 & 20.05.11
22	CON/EP/ Policy/ 2010	22.06.2011	Construction of Pre-fabricated pre-engineered warehouse for DSO handling at ICD WFD Bangalore. Procedure for acceptance of underground cable.
23	CON/IM/ CO/351/ 11-12	27.05.2011	Model Tender Document for hiring of Application Service Provider (ASP) for conducting Internal Auction and Tender.
24	CON/HR/ 60/1/ 2599	27.12.2011	The right to Service for time bound delivery of benefits & services for employees – regarding.
25	--	13.12.2011	Checklists for maintenance audits of Kone crane make Reach Stackers.
26	CON/EP/Engg. Circulars/2010-11/Vol.III	26.12.2011	Detailed Letter of Intent (LOI)
27	Nil	01.03.2012	Regarding Insurance Policy.
28	CON/T/RST /2009/ Corresp. (Vol.3)/ 385	02.04.2012	Contract Agreement No.CON/T/ RST/2009 dtd. 18.03.2010 and Amendment No.1 (NoAM) No. CON/T/RST/2009/2010 dtd. 13.05.2010 for Manufacture, Supply & Commissioning of 33 Reach Stacker machines along with the Operations &

			Maintenance of Reach Stackers at the specified Terminals of CONCOR in India.
29	CON/HR/ 52/2/1690	18.07.2012	Release of Employee Portal.
30	CON/CO/Vig/2012/ DIMO-12	01.08.2012	Instructions on System Improvements.
31	--	--	Joint Procedure Order for transportation of Gunny Bales at CTKR (Majerhat) and SHM (Shalimar)
32	CON/EP/WFD/PEWH /T-II/2007	21.02.2013	Vigilance examination of work being supervised by RITES Ltd.
33	CON/EP/GIM/1150/ M-50/T-II/2010	26.03.2013	Instruction issued to TOC
34	CON/EP/ Balasore/ Vig.	26.03.2013	Strengthening of existing pavement with M-50 grade CC block pavement at ICD, Balasore.
35	CON/EP/276 /CC pavement /Vadodara /2009	18.04.2013	Assessment of SOQ and SOI
36	CON/EP/ DNG/929/ PEWH/Vig./ 2007	20.05.2013	Scrutiny of rates of major controlling items
37	CON/DIMO/Vig./ 2013/33	26.06.2013	Inspection by Controlling officers.
38	CON/EP/ delayed tender/2013-14	14.08.2013	Dealing with delayed and late tender.
39	CON/EP/SBI/74/ WH/2004	13.08.2013	Vigilance Examination of work being supervised by M/s. RITES Ltd.
40	.CON/EP/ GIM/1150/ M-50/T-II/2010	30.05.2013	Hindrance Register of works site.
41	CON/IM/216/12	18.11.2013	Vigilance Workshop held on 31.10.2013 at Corporate Office
42	CON/NR/TKD-C&A/PARKING/ 2013/6487	18.07.2013	Procedure for maintaining the parking at ICD/ Tughlakabad-reg.

43	CON/EP/AMJ/PMCS/2150/PMCS/2011	23.12.2013	Consultancy services for detailed engineering & project supervision of strengthening & expansion of pavement work at ICD/Amingaon (Guwahati)
44	CON/HR/60/1/296	06.02.2014	Addition to the list of services under Right to Service for CONCOR Employees
45	CON/Vig./Sys.Imp./463	05.03.2014	Duties and Responsibilities of Terminal Managers with regards to Civil and Electrical Works.
46	CON/EP/Engg ircular/2014/Vol.IV	03.02.2014	Duties & Responsibilities of civil engineers, i.e. Assistant Supervisors, Assistant Managers, Dy. Managers, Managers, Sr. Managers, Dy. GM grade, posted in RO & CO
47	CON/EP/Policy File/2013	06.02.2014	Approval of outside labs for Testing of material
48	CON/EP/DER/PAV/T-IV/2009	25.02.2014	Level maintenance of pavement around gulley chamber/manhole, inspection pit, etc.
49	CON/EP/Engg. Circulars/2014	04.04.2014	Planning of concrete pavement works
50	CON/EP/Engg. Circulars/Vol.III/2012 13	11.04.2014	Quality issues in ongoing works-use of Reinforcement Steel
51	CON/EP/Vig.Reply/2013	27.05.2014	Presentation on observation made by Vigilance Division on Civil Engineering work Contracts / Tenders / Project management & Consultancy
52	CON/EP/Engg.CIRCULARS/Vol-IV/2014	11.05.2016	Change of Site
53	CON/HR/259/1/ 1248	23.05.2017	Rotation of employees working in sensitive posts.
54	CON/HR/259/I/1464	16.06.2017	Rotation of employees working in sensitive posts in Regions.
55	CON/HR/259/I/2224	09.09.2017	Additional List of sensitive posts identified in Engg. & MIS department
56	CON/Vig-Misc./66/205/AV/Pt-1/995	08.12.2017	Offline Waiver Module
57	CON/IM/232/16	03.01.2018	System Improvement - Review of Procedure for auction/disposal of uncleared/ unclaimed consignments at CONCOR Terminals
58	CON/EP/KHD/2050/M-10/T-IV/2013 (R-1) (Vig.)/2016	16.03.2018	System Improvement for ongoing/ future works of Dry Lean Concrete (DLC) as per MORTH Specification
59	CON/EP/Varnama/Admn. Bldg-WH/T-VI/2016	19.03.2018	System Improvement for ongoing/ future works of Civil Engg.
60	CON/EP/Vallarpadam/Vig. Reply/2018	29.05.2018	System Improvement of material testing for ongoing / future works as per QAP/contract conditions
61	CON/EP/MMLP/JSV/Vig. Reply/2017	28.10.2018	Preventive Check of works of MMLP- Jharsuguda
62	CON/DD/2019/Overloading Policy/969	19.02.2019	Overloading of domestic containers
63	CON/DD/Vigilance/Feedback	20.02.2019	Complaint made by M/s Asian Cargo Movers

64	CON/EP/Policy Circulars/Vol.V/2016-17	30-04-2020	System Improvement w.r.t completion certificate issued by Project Management Consultants (PMCs)
65	CON/EP/Policy Circulars/Vol.V/2016-17	30-04-2020	System Improvement w.r.t ensuring extension of Performance Bank Guarantee(PFGs) as per contract agreement
66	CON/EP/Policy Circulars/Vol.V/2016-17	06-07-2020	Drawing approval- System approval
67	CON/EP/P&S Circulars/Engg.-01/2020	24-08-2020	Exercising test check over work supervised by PMC
68	CON/IM/216/1/2020	16-11-2020	Waiver of Liquidity damages under various contracts- Amendment in Contracts.
69	CON/IM-Eoff0201/1/12018-CO	25-11-2020	Standard Forwarding Note for use in CONCOR
70	CON/IM-Eoff0201/1/12018-CO	27-11-2020	Guidelines for appointment of Container Repair Agency at CONCOR terminals
71	CON/IM/351/2021	02-12-2021	Model Auction Catalogue for the auction of unclaimed/uncleared goods at all CONCOR terminals
72	CON/Area-I/TKD/SOP/IWH/2022	20-09-2022	SOP for Safe Handling of import Destuffing Containers at TKD